

TO: Churches Sponsoring Summer Campers

Holston Conference Camp and Retreat Ministries continues to offer the convenience of a billing account for United Methodist Churches wishing to sponsor all or part of the summer camp fee for their campers attending one of our Holston camps. For the summer of 2023, we request that the **Holston Conference Camp and Retreat Ministries Sponsorship Contract** be completed and returned to us, either by mail (address listed below) or scanned and emailed to [rubybrown@holston.org](mailto:rubbybrown@holston.org). Upon receipt of the completed contract we will notify you by phone or email with your sponsorship code for 2023. The sponsorship code will be used by parents to complete their camper's registration.

There are two options for setting your churches "Sponsorship Rate". You may set one amount that is the same for any camper you wish to sponsor. The amount for the Sponsorship Rate will become a pre-set amount associated with your sponsorship code and applied automatically in the registration process. You may set more than one pre-set amount by completing the Sponsorship Contract for each of the pre-set amounts you are requesting.

A second option is provided to churches who wish to sponsor different campers at different amounts. This is indicated by entering \$0.00 on the Sponsorship Rate line. If this option is selected, you will entrust your camper parents with the amount to be entered when they register their camper along with the church's sponsorship code.

Please list your requested "Sponsorship Rate" (either "\$0.00" or "your designated dollar amount") on the line provided on your **Sponsorship Contract**.

We suggest that the Church Registration Contact person keep a list of the parents and campers who request the sponsorship code and the amount of sponsorship pledged to each camper. Parents are responsible for registering their own children.

Your church billing account will show the amount and camper name associated with each sponsorship charge. Payment of your sponsorship account can be made any time during the summer season, but we do request full payment within two weeks from your receipt of our end of summer invoice.

We hope this procedure is helpful to your church and your parents. We deeply appreciate your dedication and support in working to make summer camp possible for your campers. With your help we strive to provide both a fun and spiritual summer camp experience for Holston campers.

If you have any questions, Ruby Brown or Cheryl Killman will be glad to help at (423) 929-9037.

Mailing Address: Camp and Retreat Ministries, 262 Bart Green Drive, Gray, TN 37615
Email Address: [rubybrown@holston.org](mailto:rubbybrown@holston.org)